

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
December 2, 2019**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Cindy Bear. Trustee Stapp and Trustee Kemp were absent for the meeting. Also in attendance were Police Chief Marcus Woodward, Public Works Director Jim Brown, Town Treasurer Wittbrodt, Administrative Assistant Sarah Ernst, and Assistant to the Town Administrator/Deputy Clerk Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Bear, that the agenda be adopted with the amendment that item D under section seven have the second date in the title changed from '2019' to '2020'. Motion carried unanimously. (Trustees Stapp and Kemp absent).

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – November 18, 2019
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$85,871.68

Motion #2 by Trustee Dodge, seconded by Trustee Kemp, that the consent agenda be adopted as amended. A roll call vote was taken: Dodge - yes, Just – yes, Kemp – yes, Bear – yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

CITIZEN COMMENTS

Joyce Cohen, an animal rights activist, spoke to the Board about banning the sale of puppies and kittens in pet stores. Ms. Cohen stated that she had approached numerous other communities with the same proposal, and many had or were taking steps to adopt Ordinances banning the sale of puppies and kittens in pet stores. Ms. Cohen stated that the majority of puppies and kittens sold in pet stores came from puppy and kitten mills in which animals live in horrible conditions. Ms. Cohen also informed the board this would not affect organizations which seek to have animals adopted and work in conjunction with non-profit animal organizations.

A brief discussion occurred.

The Board directed staff to bring an Ordinance banning the sale

PUBLIC HEARING

- A. (Continued) 2019 Amended Budget and 2020 Proposed Budget

Mayor Just opened the public hearing for the 2019 Amended Budget and the 2020 Proposed Budget at 6:17pm.

Mayor Just asked for public comment in favor of or in opposition to the 2019 Amended and 2020 Proposed Budgets. No public comment was offered either for or against.

Motion #3 by Trustee Dodge, seconded by Trustee Bear, to approve adoption of Resolution No. 33, series of 2019, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2019 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO.**" A roll-call vote was taken. Dodge - yes, Just – yes Bear-- yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

Motion #4 by Trustee Bear, seconded by Trustee Dodge, to approve adoption of Resolution No.34, series of 2019, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY,**

COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2019 BUDGET.”? A roll-call vote was taken. Dodge - yes, Just – yes, Bear-- yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

Motion #5 by Trustee Dodge, seconded by Trustee Bear, to approve adoption of Resolution No.35, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING ON THE LAST DAY OF DECEMBER 2020.”?** A roll-call vote was taken. Dodge - yes, Just – yes, Bear-- yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

Motion #6 by Trustee Bear, seconded by Trustee Dodge, to approve adoption of Resolution No.36, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, FOR THE 2020 BUDGET YEAR.”?** A roll-call vote was taken. Dodge - yes, Just – yes, Bear-- yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

Motion #7 by Trustee Dodge, seconded by Trustee Bear, to approve adoption of Resolution No. 37, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2020 BUDGET YEAR.”?** A roll-call vote was taken. Dodge - yes, Just – yes, Bear-- yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

Mayor Just closed the public hearing at 6:31pm

NEW BUSINESS

A. Business Regarding Clinic Building/525 Hathaway Street

1. Should the Board Approve Adoption of Resolution No.38, Series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN UPDATED LEASE AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND SOUTH PARK HEALTH SERVICE DISTRICT.”?**

Mayor Just introduced the topic stating that the lease between the Town and the South Park Health Service District (SPHSD) for the SPHSD use of the building at 525 Hathaway Street would be expiring at the end of December and would need to be renewed for an additional year under the same terms.

Motion #8 by Trustee Dodge, seconded by Trustee Bear, that the Board Approve Adoption of Resolution No. 38, Series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN UPDATED LEASE AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND SOUTH PARK HEALTH SERVICE DISTRICT.”** A roll call vote was taken: Dodge - yes, Just – yes, Bear – yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

2. Presentation/Discussion Regarding South Park Health Service District Request for Ownership of 525 Hathaway

Mayor Just briefly introduced the topic, stating that it was always the Boards intention to utilize that building for the purposed of a health clinic.

Linda Whitner, Board Member for South Park Health Service stated that the SPHSD was requesting the Town to transfer ownership of the 525 Hathaway St. building to their organization. Ms. Whitner stated that SPHSD felt that it was a good time for such a transfer as HealthOne had opened a clinic in the building and SPHSD is financially solvent.

Charlie Shultz, Board Member for SPHSD, spoke regarding some of the advantages that would come from SPHSD taking ownership of the building. There was a discussion regarding these items and the history of the building.

The Board directed staff to work with SPHSD to transfer them the building for the cost of \$1.

- B. Should the Board Approve Adoption of Resolution No. 39, series of 2019 entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CONTRACT WITH TANDEM DESIGN LAB FOR WEBSITE MANAGEMENT SERVICES."?**

Assistant to the Town Administrator Green introduced the topic stating that the Town's current website manager, Jean Krak, would be retiring at the end of the year and that staff had been searching for a replacement. He then stated that staff had positive discussions with Kristylee of Tandem Design Lab and that staff was interested in entering into a contract for website management services with Tandem Design Lab.

Assistant to the Town Administrator Green then stated that staff did recommend approval of Resolution No. 39.

Motion #9 by Trustee Bear, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 39, Series of 2019, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CONTRACT WITH TANDEM DESIGN LAB FOR WEBSITE MANAGEMENT SERVICES." A roll call vote was taken: Dodge - yes, Just - yes, Bear - yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

- C. Should the Board Approve Adoption of Resolution No. 40, series of 2019, entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING FINANCIAL POLICIES PROCEDURES AND CONTROLS."?**

Town Treasurer Wittbrodt introduced the topic reminding the Board that this topic had been a discussion item on the previous meetings agenda where the Board had directed staff to bring back the financial policies, procedures and controls for adoption at this meeting. Town Treasurer Wittbrodt then stated that no modifications had been requested or made.

Motion #10 by Trustee Bear, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 40, series of 2019, entitled "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING FINANCIAL POLICIES, PROCEDURES AND CONTROLS." A roll call vote was taken: Dodge—yes, Just—yes, Bear—yes. Motion carried unanimously. (Trustees Stapp and Kemp absent).

- D. Should the Board Approve Adoption of Resolution No. 41, series of 2019, entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE PLACEMENT OF UTILITY LIENS."?**

Town Treasurer Wittbrodt introduced the topic, stating that every year she is required to place liens on properties with delinquent utility accounts. She stated that she sends the past due balance of account with liens to the County Assessor's Office and that this past due balance is added to the property's property tax payments. This allows the Town to recoup past due balances of utility services.

Motion #11 by Mayor Just, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 41, Series of 2019, entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE PLACEMENT OF UTILITY LIENS." A roll call vote was taken: Dodge—yes, Just—yes, Bear—yes. (Trustees Stapp and Kemp absent).

- E. Other New Business**

No other new business.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator Green informed the Board that he is still working with ChargePoint on getting the donation agreement for electric vehicle charging stations back before the Board. He estimated this would occur in January.

Public Works Director Brown informed the Board that Assistant Public Works Director Mead had worked 27 hours straight to help during the road closures.

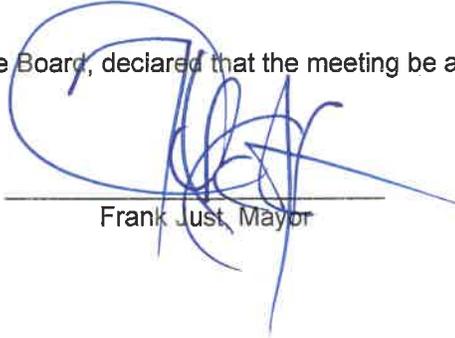
Town Treasurer Wittbrodt provided a special event update on behalf of Special Events Coordinator Bullock and informed them about the holiday event this weekend.

Trustee Dodge inquired about the cemetery road being used as an attempt to bypass HWY 285 closures. There was a brief discussion.

Mayor Just recognized Trustee Bears efforts in aiding and supporting stranded individuals and read a letter he had received from someone who was stranded thanking the Fairplay community. There was a brief discussion about the road closures and the storm.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:12 p.m.



Frank Just, Mayor

ATTEST:



Mason Green, Assistant to the Town Administrator