

**MINUTES OF THE REGULAR MEETING  
OF THE FAIRPLAY BOARD OF TRUSTEES  
March 3, 2014**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Lynette Barrett, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator / Clerk Tina Darrah, Public Works Director Gary Donnelly, Police Chief Dave Gottschalk, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner.

**AGENDA ADOPTION**

**Motion #1** by Trustee Stapp, seconded by Trustee Douglas, that the agenda be adopted as presented. Motion carried unanimously.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES - January 27, 2014

B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds

**Motion #2** by Mayor Lane, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Barrett – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**CITIZEN COMMENT**

Frank Gleiforst of 790 Castello Avenue commended the Public Works Department on this season's snow plowing and removal. He went on to plead with the Police Department to take measures to get drivers to adhere to the stop and speed limit signs on Castello Avenue between 6<sup>th</sup> and 8<sup>th</sup> Streets.

Police Chief Gottschalk addressed Mr. Gleiforst's concerns and gave details of the steps his department has taken since Frank's last request about this issue. Dave stated that his department will continue to do traffic enforcement in this area as well as the remainder of the Town limits.

Josh Voorhis, the new District Ranger for the South Park Ranger District, came in to introduce himself to the Board.

**UNFINISHED BUSINESS**

A. Other Pending/Outstanding Items

1. CNG Project

Nothing new to report at this time.

2. Code Enforcement

Nothing new to report at this time.

4. Fee Schedule

Town Treasurer Wittbrodt reported that she is working on this agenda item. She stated that the audit was completed last month which will allow her to focus more time on updating the fee schedule.

5. Capital Improvement Fund

Nothing new to report at this time. Town Treasurer Wittbrodt stated that she will have something to report on the capital improvement fund at one of the April Board meetings.

**B. Other Discussion Items**

No other discussion items offered.

**NEW BUSINESS****A. Discussion of proposed Property Improvement Incentive Program**

Attorney Phillips presented this discussion item. The proposed Property Improvement Incentive Program would theoretically incentivize improvements to the façade or landscaping at individual properties in highly visible portions of the Town. The idea offered by Lee included a plan wherein the individual property owner would submit and the Town could approve the improvement project and after completion of the project, the Town could offer a rebate of all or a portion of that owner's Town property taxes to help defray the cost to the owner of the project. The Board directed Attorney Phillips to prepare a draft ordinance regarding this program for their review and discussion at the March 17<sup>th</sup> meeting. The Board also suggested that once the ordinance has been drafted, they would like to hear feedback from the Comprehensive Master Plan Steering Committee and let residents know about the proposed incentive program through our monthly water bill newsletters.

**B. Other New Business**

No other new business offered.

**MAYOR AND TRUSTEE REPORTS**

Trustee Douglas thanked the Town for sending him and Trustee Barrett to CML training. Trustee Just congratulated the other four Board members for filing their nomination petitions with the Town Clerk for the April 1, 2014 election. Mayor Lane read the award letter from Park County for the 2014 CTF grant in the amount of \$12,000 and a thank you from South Park Schools Foundation for the purchase of a brick to support school activities.

**EXECUTIVE SESSION:** Pursuant to C.R.S. 24-6-402 (4)(f) to discuss a personnel matter relating to the personnel evaluation of the Town Administrator/Clerk.

**Motion #3** by Trustee Just, seconded by Trustee Barrett, that the Board go into executive session at 6:42 p.m. for the purpose of discussing personnel matters relating to the personnel evaluation of the Town Administrator/Clerk pursuant to C.R.S. Section 24-6-402 (4)(f). Motion carried unanimously.

Mayor Lane announced that the meeting was back to open session at 7:27 p.m. The participants in the executive session were: Mayor Lane, Trustees Stapp, Barrett, Douglas and Just and Town Administrator/Clerk Darrah. Mayor Lane announced that no action was taken in the executive session.

**ADJOURNMENT**

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:29 p.m.

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Mayor, Gabby Lane

ATTEST:

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Claudia Werner, Deputy Town Clerk